



Job Task:

Job Level:

Analysis Completion Date:

Team Participants:

Question A: What do you need to know and be able to do to perform the job task above?
List the tasks below (begin each task with an action verb, followed by an object).

Question B: Can you teach and can someone learn in 30 minutes? (sizable chunks)

Question C: Is this new learning (not learned in a previous lower level job)?

Task#	Task Title / Description	Question B (Y / N)	Question C (Y / N)
1.			
2.			
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